

Monthly BWIS Meeting

October 16, 2018



Attendees: 16

Call to order by: Anna Goldberg at 12:09 pm

I. Comments or questions regarding minutes from last meeting:

- i. Kayla will email Yevette about getting minutes from June-September online.

II. Report on past BWIS activities

i. October 10th, 2018: New Membership, AliveB45

- a. We had 2 new board members sign up at this event, filling the Promotional Material Procurement and Event Participation slots. We are still looking for a social Media officer.
- b. We have 18 new members/renewals this month not including AliveB45 signups:
- c. We have 39 lifetime members

ii. Discussion on Treasury:

a. Questions posed:

- i. Who should have signature authority for 7609 and 7617?
 - The president and President elect will have signature authority on 7617.
- ii. Does Amber want signature authority?
 - Amber as the president elect will have signature authority.
- iii. Should we all have signature authority?
 - No.
- iv. Should Vivian maintain signature authority on 7609?
 - That's a discussion that will need to be had offline with Vivian.
- b. All monthly expense analysis should be sent to the treasurers (Loralie and Kelly Anne)
- c. Contractors will provide an expense summary per event, does the BNL food vendor provide something like this?

- i. Ruth is our contact on this. She sends summaries to Kathy, it would be beneficial if these summaries were emailed to Loralie in the future.
- d. Every expense needs to be approved by the board. At the very least we should vote on then over email, if not in meetings
- e. Firoza asked for a check for 250 dollars for the Raising Confident Healthy Girls event.
- f. When Loralie tries to print the statement on the BWIS account at TFCU, the wrong account number is on the statement. The old Chasman account 162013 is still alive, it should be 11578. Kathy was under the impression these accounts were merged. There is 4,000 still in the Chasman account
- g. It would be ideal to make use of online banking instead of being mailed statements and having to pick them up at the P.O. box.

. **Future Events:**

i. **BWIS Article:**

. **November 8, 2018: Speaker for this month**

- a. The speaker for this month will discuss the role of Women in WW2. This topic will coincide nicely with veteran's day on the 11th.
- b. This speaker will appeal to a large group of people. Right now, the event will be held in physics at noon because there will be piano tuning in the auditorium. We believe that despite the piano Berkner is a better location for this speaker. Its more accessible.
- c. There is concern that even if the piano tuner took a break during the lecture, that the piano will block part of the view of the presentation. Amber will talk to Danielle about how to arrange it so that the piano is not in the way.

i. **October 29, 2018: Raising Healthy Confident Girls: Cornell Cooperative Extension.**

- a. 18 of the 25 seats for this event are filled.
- b. This workshop will be geared towards raising 4-12 yrs old girls.
- c. There will be a focus on building self-esteem.
- d. Light lunch of salad and fruit will be provided.

ii. **Speaker Series line up:**

- a. 11/08 - WW2 talk.
- b. 11/29 – Women in leadership.
- c. 01/24- Cold Spring Harbor biologist.

- d. 02/21- Jackson, a department head from Spellman will speak.

V. Open Issues:

- i. **Work Life balance committee:**

- a. Still waiting on Loraine Davis for an update.

- ii. **Welcome to the new board members:**

- a. Jean Odin McCabe: Event Participation Officer
 - b. Janine Mehlinger: Promotional Material Officer
 - c. Still looking for a social media officer, you don't even have to be good at social media, you just must be able to post our stuff.

- i. **40th Anniversary:**

- a. Plans for this event are up in the air. We are still trying to decide what to do.
 - b. We are still looking for historical photos. We reached out to retired members, some of which are not interested in remembering so long ago, others are looking into their files for us.
 - c. Amber let us know there will be a 40th anniversary article which will clarify BWIS's role as a diverse group (of not just women) in support of the lab's overarching diverse goals.
 - d. Next meeting, we can all help out by going through boxes of BWIS stuff from Kathy's Office. Loralie has 4 boxes of BWIS stuff too.
 - i. We should find more closet space.
 - ii. Kathy will give the new Promotional Material officer a box of BWIS totes.
 - e. The lab photographer let us know if we can give him dates, he can go through the logs.
 - f. We still need the exact date from the bulletin for the first ever meeting.
 - i. The bulletin doesn't have the first BWIS meeting, it does have the first gathering. It wasn't until a few years later that they picked a name and became a 501c.

- ii. **Meeting date:**

- a. Monday and Friday were voted the best meeting days.
 - b. Monday seems to be bad for people who were attending this meeting.

- c. It was decided that we will alternate between Monday and Friday. During odd numbered months the meetings will be on Monday, Even numbered months the meetings will be held on Friday.
- d. We will continue to meet during the second week of the month.
- e. If there is a holiday we will push back the meeting one week.

iii. Firoza's proposed negotiation work shop:

- a. Jamie Lee can come to the lab to discuss negotiation skills, being bolder, and getting better pay. She will be back in the area, specifically at Stony Brook, in April.
- b. It's a 2,000-dollar speaking fee.
- c. Maybe we will be able to partner with HR and have them foot the bill while me organize this.
- d. Vivian raised concerns that HR might censor the workshop if they get involved financially.
- e. Maybe we don't need BSA funds. Can we use the TFCU funds, or the funds from the paypal account to cover the costs?
- f. We can more confidently vote on this proposal after we get a budget.

iii. AWIS:

- a. We are looking into having the association of women in science do a half day workshop for the 40th anniversary.
- b. Its possible we will be able to do this workshop through HR.
- c. AWIS is an established program, perhaps they would consider this workshop less risky than Jamie Lee's workshop.
- d. HR was dissatisfied with Ivy's workshop, but we haven't had a lot of feedback about why they felt this way. Bob said Maggie was working on evaluating the surveys over a month ago.
- e. Firoza suggests it may have been because she did not know the exact definition of a phrase she had used repeatedly.

ii. Inclusion and Diversity council members:

- a. Marc Andre said that there had been a meeting yesterday. Four people went, they sought to establish action items, how to pursue said action items, and how to measure the outcomes.
- b. They want to get the child care center back on the map.

- c. They wanted to establish whether they would need a budget, and they have received a budget.
 - d. They are looking for proposals. The next all hands meeting is November 9th.
 - e. They want lab leadership to be held more accountable.
 - f. It was brought up that a 'rate my manager' site, similar to the 'rate my professor' website is being considered as a strategy to achieve increased accountability.
 - g. Vivian was under the assumption that the childcare center had been a dead issue. However recently she learned there was a woman the lab wanted to hire, who turned down the job because the lab couldn't offer a childcare center. Due to this development, there may be hope in securing the child care center in the future.
 - h. Eventually people who want to participate in I&D events will be able to charge time to I&D on their time cards.
- Adjournment at 1:00 PM